

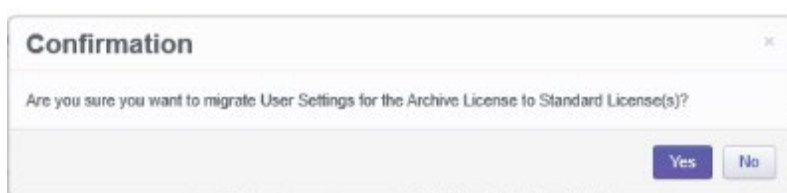
## Updating from a Trial License to an Annual License

After you have made payment and the license has been issued (you will receive a portal notification) **you will need to migrate your Trial License Settings the full License**

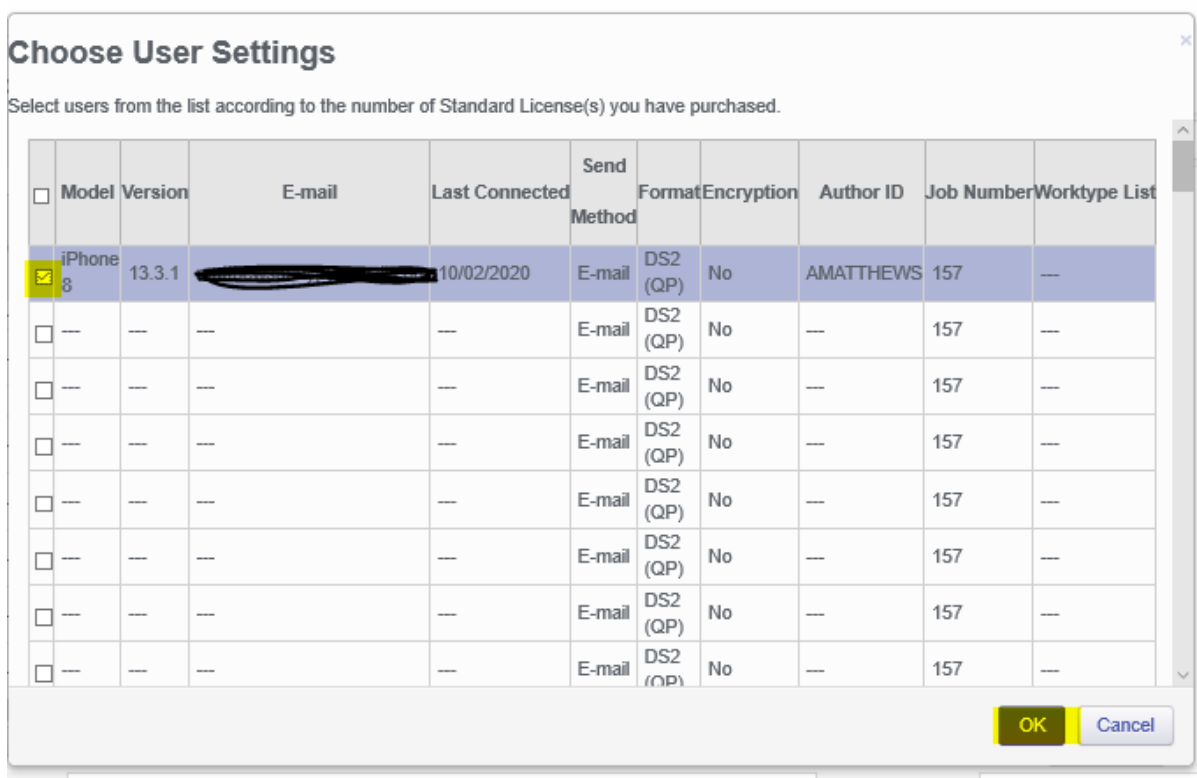
Please log into your portal: <https://www.dictation-portal.com/>

**Account ID & Password** will be required

1. Pop up Window asks if you want to Migrate your License settings - **Select YES**



2. Choose the User(s) that you wish to migrate - **Select OK**



**This completes your Setup; the License is now active for 12months**